

Region 10
Genesee • Lapeer • Sanilac • St. Clair Counties

GROUP MEETING: Region 10 PIHP Board
PLACE: Region 10 PIHP – Summit Conference Room
 3111 Electric Ave., Port Huron, MI / Virtual Meeting via MS Teams
Date: November 20, 2020
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairperson

PRESENT: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson

Absent: Terry Bankert, DeElla Johnson, Bobbie Umbreit

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Kelly VanWormer, COO; Richard Carpenter, CFO; Kristen Potthoff, Compliance Officer; Lauren Bondy, Quality Manager; Robin Kalbfleisch, Recording Secretary

CMH Staff: Dan Russell, GHS; Lauren Emmons, Lapeer CMH

GUESTS: None

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss. Roll call was conducted by Recording Secretary.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None.

III. AGENDA CHANGES (*Action*)

It was moved by Ms. Cole, seconded by Mr. Priemer, to approve the meeting agenda as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

IV. APPROVAL OF PREVIOUS MEETING MINUTES (*Action*)

It was moved by Ms. Cole, seconded by Ms. Thomson, to approve the October 16, 2020 meeting minutes as presented. **MOTION CARRIED** by roll call vote: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

V. FINANCE

A. FY2020 Budget

1. Monthly Finance Report – September 2020 (*Action*)

Presented by Mr. Carpenter. Eligibility continues to trend up for the month of September. Revenue continues to trend up, and the spike in September is due to the Direct Care Wage revenue received in September.

There is an approximate \$23 million surplus for traditional Medicaid and an approximate \$2 million surplus for Healthy Michigan. We will be able to put about \$8 – \$8.5 million into ISF and Medicaid Savings, which means there will be a lapse of approximately \$16 - \$17 million back to the State. The final numbers will be sent to the State in February. Mr. Jones inquired if this is more than we usually send back and if any of the lapsed funds are due to COVID. Mr. Carpenter stated it is more than usual and there are two reasons: 1) The rates provided to us in April were calculated pre-pandemic; and 2) The calculation for the Direct Care Wage was over-estimated and there was more revenue than we could spend. He also stated that the money that is sent back is approximately 2/3 Federal funds and 1/3 State funds, so it is divided that way and it is usually used to support the current year budget.

It was moved by Ms. Cole, seconded by Mr. Jones, to approve the Monthly Finance Report for September 2020 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

2. Monthly Payment Report – September 2020 (*Action*)

Presented by Mr. Carpenter.

It was moved by Ms. Joyce Johnson, seconded by Ms. Mills, to approve the Monthly Payment Report for September 2020 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

B. SUD Block Grant Budget Update

Mr. Carpenter stated that we received notification from the state that the SUD Block Grant would be cut by about 40% (\$2 million) for FY2021. We will have to identify alternate sources of funding for some of the programs. The state has indicated that the State Opioid Response (SOR) funding can be used for some programs such as Medication Assisted Treatment (MAT). Our hope is to request additional SOR funding and redirect as much as we can to help support our treatment programs. Unfortunately, it means we will have a smaller budget for prevention programs for FY2021. There is the potential to use PA2 funds to support these programs in Genesee and St. Clair counties in the short term as we figure out what the long-term solution will be. Mr. Johnson stated that a request will be sent to the State for additional SOR funds.

C. MDHHS – PIHP Contract Amendment No. 1 (*Action*)

Mr. Carpenter presented the first amendment to the FY2021 contract, which was amended to add language to extend the Direct Care Wage (DCW) increase through December 2020.

It was moved by Ms. Mills, seconded by Ms. Cole, to approve the MDHHS – PIHP Contract Amendment No. 1 as presented and to authorize Mr. Johnson to sign the amendment electronically. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

VI. CONTRACTS

A. FY21 SUD Letters of Agreement (*Action*)

Ms. Potthoff presented a list of the Letters of Agreement. This was presented at the October board meeting but has been revised to include additional information as discussed at the last meeting. The provider budgets that were missing at the last meeting were: 2. Catholic Charities, 7. Flint Odyssey House, 10. Genesee County Health Dept., and 20. Sacred Heart. Due to the reduction in the PIHP SUD Block Grant budget discussed previously, the budget amounts listed may change.

It was moved by Ms. Mills, seconded by Ms. Cole, to approve the FY21 SUD Letters of Agreement as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

B. SUD OTP Request for Proposal (*Action*)

Ms. Potthoff presented an executive summary of the Request for Proposal for expanding Opioid Treatment Services in the Port Huron area. There were four submissions received and evaluated. It is recommended that the PIHP extend its existing contractual relationship with Community Programs, Inc. d/b/a Meridian Health Services to provide these Opioid Treatment Services. The facility will be in Port Huron and the total costs are unknown at this time, but more information will be provided at a future board meeting. It was noted that people who need these services are currently sent to Genesee County or out of the Region to Macomb County or even further.

It was moved by Ms. Mills, seconded by Ms. Cole, to approve extending the PIHP's existing contractual relationship with Community Programs, Inc. d/b/a Meridian Health Services to provide Opioid Treatment Services in the Port Huron area. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

VII. POLICY

A. Telecommuting Policy #03.01.11 (*Action*)

Ms. VanWormer presented the new policy that has been created as a result of Michigan COVID-19 Emergency Rules which require employers to create or enhance a policy for employees to work remotely when possible. Staff working remotely would use Region 10 equipment only. Staff who work with Protected Health Information (PHI) would have to work in the office.

It was moved by Ms. Cole, seconded by Mr. Priemer, to approve the Telecommuting Policy # 03.01.11 as presented. **MOTION CARRIED** by roll call vote: Ayes: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Joyce Johnson, Gary Jones, Robert Kozfkay, Elva Mills, Edwin Priemer, Wayne Strandberg, Nancy Thomson; Nays: None.

VIII. DIRECTOR'S REPORT

Mr. Johnson reported that there has been a re-ascension of COVID positive rates in the region and across the state. He, Ms. VanWormer, and Ms. Kalbfleisch are working on amending the Region 10 COVID-19 Response Plan to have less people in the office at any given time and to create more space for the staff who are in the office. St. Clair CMH has done a great job screening people and keeping the surfaces clean and sanitary. We have had two staff test positive for COVID-19. We believe they were exposed outside of work, but some staff had to self-quarantine due to exposure. We are being flexible where we can while keeping PHI secure and prioritizing projects.

The Department issued a new order a week ago that provided more flexibility and more autonomy at the local level to set up the service system to be able to safely provide necessary services.

We are starting to see more of the impact of COVID on our providers. There are more cases of staff in AFC homes who have tested positive and it is hard to find staff to cover for them. There is a state hotline number to call to find trained staff to help out.

IX. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Chairperson Curtiss asked those who have not turned in the CEO Evaluation forms to do so ASAP to Ms. Kalbfleisch.

X. CITIZENS WISHING TO ADDRESS THE BOARD

None

XI. ADJOURNMENT

It was moved by Ms. Cole to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 9:41 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Wanda Cole
Region 10 Board Secretary