

Region 10
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GROUP MEETING: Region 10 PIHP Board
PLACE: Lapeer Community Mental Health
 1570 Suncrest Dr., Lapeer, MI 48446
DATE: November 17, 2017
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairperson

PRESENT: Steve Armstrong, Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Ted Hammon, DeElla Johnson (left at 10:09 a.m.), Joyce Johnson, Linda Keller, Elva Mills, Wayne Strandberg

ABSENT: Gary Jones, Robert Kozfkay, Ed Priemer, Ed Rieves

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Richard Carpenter, CFO; Kristen Potthoff, Contract Manager; Robin Kalbfleisch, Recording Secretary

CMH Staff: Lauren Emmons, Lapeer CMH (arrival 9:15); Wil Morris, Sanilac CMH

GUESTS: Paul ReBandt, Rehmann

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. AGENDA CHANGES

It was moved by Ms. Mills, seconded by Ms. Joyce Johnson, to approve the Region 10 PIHP Board Meeting agenda for November 17, 2017. **MOTION CARRIED**

IV. PRESENTATION OF PREVIOUS MEETING MINUTES (*Action*)

It was moved by Mr. Barnard, seconded by Ms. Joyce Johnson, to approve the Region 10 PIHP Board Meeting minutes of October 20, 2017. **MOTION CARRIED**

V. FINANCE

A. FY2017 Budget

1. Monthly Finance Report – September 2017 (*Action*)

Mr. Carpenter presented the September Finance report. He stated this is a preliminary report for FY17 as it takes quite some time to close the books for FY17. He should have final numbers in February, which will be reported to the State at that time.

Eligibles continue to be below prior year for DAB and above prior year for Healthy Michigan and TANF. The DAB analysis that is taking place should be completed in the next week or so and will be made available to the PIHPs.

There is a surplus for Medicaid in the amount of \$18 million, which includes the savings carried forward from FY16. This will be used to cover the deficits in Autism and Healthy Michigan, leaving a balance of about \$9 million to carry forward into FY18. This is less than the \$12.3 million that was projected in August, due to the updated numbers in the interim FSRs received from the CMHs. The deficit in Autism may be reduced after the final cost settlement in February, which would increase the surplus that is carried forward.

It was moved by Ms. Keller, seconded by Mr. Strandberg, to approve the Finance Report for September 2017 as presented. **MOTION CARRIED**

2. Payment Report – September 2017 (*Action*)
Report presented by Mr. Carpenter.

It was moved by Ms. Keller, seconded by Ms. Mills, to approve the Payment Report for September 2017 as presented. **MOTION CARRIED**

B. Recommendation for Audit Firm (*Action*)

Mr. Carpenter stated there were four responses to the Financial Audit Services RFP. The responses were reviewed by Mr. Carpenter, Ms. Prowse and Ms. Potthoff and are summarized on the attached document item # V.B. The areas reviewed were: 1) presentation, 2) required information (licensed, liability insurance, etc.), 3) qualifications and experience, and 4) pricing. There was discussion regarding the organizations' positions on funding of the public mental health system. Mr. Carpenter recommends that BDO is offered a four-year contract based on the scoring.

It was moved by Mr. Armstrong, seconded by Mr. Hammon, to offer BDO a one-year contract. There was further discussion about offering a 1-year contract vs. a 4-year contract. **MOTION FAILED**

It was moved by Ms. Keller, seconded by Ms. Cole, to accept BDO's bid for a four-year contract. **MOTION CARRIED**

VI. CONTRACT AMENDMENT

A. FY18 PIHP-CMH Contract Amendment No. 1 (*Action*)

Ms. Potthoff presented the amendment which is related to the FY18 MDHHS-PIHP contract amendment that was presented last month. Details can be found on the Amendment Summary document # VI.A.

It was moved by Ms. Mills, seconded by Ms. Cole, to approve the FY18 PIHP-CMH Contract Amendment No. 1 as presented. **MOTION CARRIED**

VII. QUALITY IMPROVEMENT

A. FY18 QI Program and Work Plan (revised) (*Action*)

Ms. Hayes reviewed the changes made due to the decision not to pursue NCQA accreditation at this time. NCQA references were removed throughout the report and 12 goals were deleted. Many of the existing goals were updated, including the HEDIS goals, the Healthcare Integration goals, the HCBS goals, the Provider Network goal, the Grievance goal, and the Appeals goal.

It was moved by Ms. Mills, seconded by Ms. Keller, to approve the FY18 QI Program and Work Plan, as presented. **MOTION CARRIED**

VIII. STAFFING

A. Updates

Mr. Johnson stated that Mr. Tom Butler will be starting on November 20th in the CFO position. A transition plan has been developed. He noted that Ms. VanWormer's title has changed to Chief Operations Officer to more closely match her responsibilities. He also mentioned new staff that started in November: Michelle McFadden, Secretary, Dana Moore, Administrative Technician, and Christy Koons, Veteran's Coordinator.

B. Organizational Chart

An updated chart was presented for review.

IX. SUBSTANCE USE DISORDERS

A. SUD Oversight Board Meeting Minutes (11.14.17)

Ms. Cole presented the minutes from the November 14th meeting. She noted the proposed policy for provider enrollment fitness (agenda item # 5) was of concern to the SUD Oversight Board because, if it passes, we will lose many SUD providers. The State Medicaid office is requesting feedback by November 20th and a letter has been drafted that will be sent from the SUD Oversight Board. In addition, a copy will be sent to legislators in our region. We have asked our providers to provide information on how many would be affected by this requirement so that we have hard data to present.

It was moved by Ms. Keller, seconded by Ms. Mills, to add the Region 10 Board members as co-signers to the letter being sent to the State Medicaid office by the SUD Oversight Board with copies being sent to the legislators in our region. **MOTION CARRIED**

X. DIRECTOR'S REPORT

Mr. Johnson stated there have been discussions about the federal requirement for full disclosure of ownership and controlling interest because there are concerns about privacy. We are going to comply with this federal regulation, but he is requesting feedback from other PIHPs on how they comply.

Mr. Johnson stated that all providers of typical services need to be enrolled in CHAMPs by January 1st. Providers of non-typical services will also need to enroll in the future.

Mr. Johnson stated that there have been discussions regarding the time and distance standards by service, rather than having generalized standards.

The Board discussed the Hep A issue in Michigan and Dr. Dani provided more information about this viral illness and the vaccine that is available.

A. CEO Evaluation

Chairperson Curtiss referenced the CEO Evaluation form and requested that the Board members complete and return to Ms. Kalbfleisch within two weeks. Results will be available at the December Board Meeting. A copy of the Strategic Plan was provided, and it was noted that this will be updated and brought to the December Board meeting.

One of the goals was developing a Board Orientation manual. This has been completed and copies will be provided to each Board member at the December Board meeting.

B. MACMHB

1. Friday Facts

Report provided for review. The association's name and logo has been changed. It is now the "Community Mental Health Association of Michigan (CMHA)".

There was discussion regarding the implications of Chris Priest leaving.

There was also discussion about the 298 pilots. They are still looking for counties outside of Kent County to be involved in these pilots. Mr. Carpenter noted many county commissioners have passed resolutions stating they are not interested in participating in the pilots. Mr. Armstrong inquired if we could get a copy of those resolutions in order to have a starting point to give to our own county commissioners. Mr. Carpenter will look into that.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None

XII. CITIZENS WISHING TO ADDRESS THE BOARD

None

XIII. ADJOURNMENT

There was a motion to adjourn given by Ms. Keller, seconded by Ms. Cole. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:35 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Gary Jones
Region 10 Board Secretary