

Region 10
Genesee • Lapeer • Sanilac • St. Clair Counties

GROUP MEETING: Region 10 PIHP Board
PLACE: Lapeer CMH
1570 Suncrest Dr., Lapeer, MI
DATE: January 20, 2017
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairman

PRESENT: Ronald Barnard, Lori Curtiss, Dr. Niketa Dani, Ted Hammon, DeElla Johnson, Joyce Johnson, Gary Jones, Linda Keller, Robert Kozfkay, Elva Mills, Ed Priemer, Ed Rieves

ABSENT: Steve Armstrong, Wanda Cole, Wayne Strandberg

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Kelly VanWormer, CIO; Kim Prowse, SUD Director; Dr. Tom Seilheimer, CCO; Richard Carpenter, CFO; Robin Kalbfleisch, Recording Secretary

CMH Staff: Danis Russell, GHS; Lauren Emmons, Lapeer CMH; Wil Morris, Sanilac CMH

Other: Paul Rebandt, Rehmann

I. CALL TO ORDER

The meeting was called to order at 9:01 a.m. by Chairman Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. AGENDA CHANGES

It was moved by Ms. Keller, seconded by Mr. Jones, to approve the revised agenda for January 20, 2017. **MOTION CARRIED**

IV. PRESENTATION OF PREVIOUS MEETING MINUTES (*Action*)

It was moved by Mr. Rieves, seconded by Mr. Jones, to approve the Region 10 PIHP Board Meeting minutes of December 16, 2016. **MOTION CARRIED**

V. FINANCE

A. FY2017 Budget

1. Monthly Finance Report – October 2016 (*Action*)

Mr. Carpenter reviewed the October 2016 finance report and noted that they are still closing for 2016 so the numbers are preliminary. It will be finalized in two to three weeks. There is an audit scheduled for March 6, 2017.

It was moved by Ms. Keller, seconded by Ms. Joyce Johnson, to approve the Finance Report for October 2016 as presented. **MOTION CARRIED**

2. Monthly Finance Report – November 2016 (*Action*)

It was moved by Ms. Keller, seconded by Ms. Mills, to approve the Finance Report for November 2016 as presented. Mr. Carpenter noted there is a downward trend in DAB eligibles, however, DAB revenue is up from September. This is due to some of the adjustments coming through and the new rates. We will be researching the reasons for the reduction in DAB eligibles in our region. He also noted that Healthy Michigan revenue has increased due to an adjustment from October and an increase in revenue per person. HAB Support Waiver revenue will increase in the next couple of months due to retroactive payments. **MOTION CARRIED**

3. Payment Report – November 2016 (*Action*)

Mr. Carpenter presented the November payment report.

It was moved by Ms. Keller, seconded by Mr. Rieves, to approve the Payment Report for November 2016 as presented. **MOTION CARRIED**

VI. BOARD APPOINTMENTS

A. Michigan Consortium for Healthcare Excellence (MCHE) (*Action*)

A memo to the Board is included in the packet of materials regarding appointing Mr. Johnson as the member's representative to the MCHE to replace Mr. McCartan.

It was moved by Mr. Kozfkay, seconded by Mr. Priemer, to approve the appointment of Jim Johnson to serve as the Region 10 representative in membership meetings and other matters of the Michigan Consortium for Healthcare Excellence (MCHE). **MOTION CARRIED**

B. West Michigan Health Insurance Pool (*Action*)

Mr. Johnson stated that, as a member of the WMHIP, Region 10 is required to appoint a trustee to carry out business with the WMHIP. He referenced Resolution #2017-01 that appoints him as the Trustee and Robin Kalbfleisch as the Alternate Trustee.

It was moved by Ms. Keller, seconded by Mr. Jones, to authorized the appointment of Jim Johnson as Region 10's Trustee and Robin Kalbfleisch as Region 10's Alternate Trustee to the Western Michigan Health Insurance Pool (WMHIP). **MOTION CARRIED**

VII. PIHP – ST. CLAIR CMH CONTACT AMENDMENT #1 (Action)

Ms. VanWormer presented the amendment to the contract with St. Clair CMH. There have been changes to the leased staff, as detailed on the summary page of the amendment.

It was moved by Mr. Kozfkay, seconded by Ms. Keller, to approve the PIHP – St. Clair CMH Contract Amendment # 1 as presented. There was discussion regarding adding additional leased staff and it was determined that any additional staff needed would be direct hires, not leased. **MOTION CARRIED**

VIII. REGION 10 CEO GOALS (Action)

Mr. Johnson reviewed the Region 10 Strategic Plan for 2017 that includes the following goals: Administrative Gap Analysis, Facility Renovation, Data Analytics Strategy, Budget Development, Utilization Management, Healthcare Integration and Board Relationship. He noted that *HCBW* under the first goal should be *HCBS*. Timeframes for the goals are given in each paragraph.

Ms. Keller recommended that Region 10 purchase Boardworks and make it available for the Board members to assist with the Board relationship goal.

It was moved by Mr. Kozfkay, supported by Mr. Barnard, to approve the Region 10 Strategic Plan for 2017. **MOTION CARRIED**

IX. QUALITY IMPROVEMENT

A. FY16 4th Quarter Performance Indicator Report (Action)

Ms. VanWormer stated the Region did very well overall and all standards were met at the PIHP level. There were some indicators that were not met by the CMHs and a summary of the results can be found on the last page. GHS did not meet performance indicator 2 related to individuals receiving a face to face assessment within 14 days. St. Clair CMH did not meet performance indicator 10a. related to readmittance of children to an inpatient psychiatric unit. Sanilac CMH did not meet performance indicator 10b. related to readmittance of adults to an inpatient psychiatric unit. Both St. Clair and Sanilac have not met the standards for these indicators multiple times. Region 10 has received Plans of Correction and Root Cause Analyses from all three CMHs.

There is a monetary incentive for PIHPs to meet the standards and Region 10 is one of the few PIHPs to presently meet all standards.

B. FY17 1st Quarter QAPIP Periodic Review Report (Action)

Ms. VanWormer referenced the 1st Quarter updates received from each QAPIP committee. She noted that there were goals added as a result of the MDHHS site visit in September. The site visit focused on HSW and SUD. SUD did not have any citations, however, HSW had multiple citations with some of them being repeat citations. Goals related to these citations have been added to the Quality Management Committee to discuss and monitor. A summary can be found on the last page of the report.

It was moved by Ms. Keller, supported by Mr. Jones, to approve the FY16 4th Quarter Performance Indicator Report and the FY17 1st Quarter QAPIP Periodic Review Report as presented. **MOTION CARRIED**

X. FORMATION OF REGULATORY COMPLIANCE COMMITTEE

Mr. Johnson stated that we currently have a Corporate Compliance Committee, but as of January 1, 2017, there is new language in the Code of Federal Regulations (CFR) that requires the PIHPs to establish a Regulatory Compliance Committee that is made up of members of the Board and senior management staff. This committee will oversee the Corporate Compliance Program but will not replace the existing Corporate Compliance Committee. Ms. Potthoff, Region 10 Corporate Compliance Officer, will be staff to the Committee. Meetings would occur quarterly or semi-annually, or at other times if required.

Chairman Curtiss asked for volunteers from each county to sit on this Committee. Volunteers for the Regulatory Compliance Committee are:

St. Clair CMH and SUD representative – Ed Rieves
Sanilac CMH – Elva Mills
Lapeer CMH – Ronald Barnard
GHS – Linda Keller
Ex-Officio member is Chairman Curtiss

XI. SUBSTANCE USE DISORDERS

A. SUD Oversight Board Meeting Minutes (1.10.17)

Ms. Prowse reviewed the items discussed at the last SUD Board meeting that took place on January 10th. There was a special presentation from Tara Moreno from The Serenity House of Flint regarding feedback on the Recovery Coach Training that Region 10 supported through the use of PA2 local funds.

There was discussion regarding the Michigan State Police Angel Program, which allows individuals to walk into State Police posts to ask for assistance with drug addiction. There was also discussion regarding potential new RFPs for treatment and prevention services in the Region.

XII. FACILITY UPDATE

Ms. VanWormer reviewed the status of the building updates. She stated that Mike Klemmer, St. Clair CMH, has been designated as the lead staff to handle the construction efforts. There have been recent meetings to review the architectural drawings, and the architectural firm has been in to do measurements. Finalization of all architectural documents should be done by the end of this month and St. Clair CMH will be able to start the bid process.

During the construction, some staff will be required to be moved to other locations temporarily. It was moved by Ms. Keller, supported by Ms. Mills, to provide a luncheon during and/or after the construction to thank staff for their cooperation. **MOTION CARRIED**

XIII. SECTION 298 WORKGROUP UPDATE

Mr. Johnson referenced the Interim Report that was included in the Board meeting packet. This copy includes the Executive Summary, Table of Contents and a list of workgroup participants. The full Interim Report is available online and includes approximately 70 recommendations from the 298 process. The final report will include these recommendations as well as recommendations from the 2nd phase of the process which involves development of models/pilots and benchmarks. The due date to the legislature for the final report is March 15th.

XIV. GHS FUNDS UPDATE

Mr. McCartan had submitted the letter to Lynda Zeller at MDHHS that was discussed at the December Board meeting. This letter asked for the Department's assistance in resolving the GHS/Genesee County financial issue. Mr. Johnson stated he and Mr. Carpenter had met with attorney, Gary Fletcher, last week regarding this issue. The attorney recommended that the Region first get the Department to formally provide their stance on the issue. There was discussion regarding getting the Attorney General involved, and Mr. Fletcher said that generally this would come from the Department.

The Department has contacted Mr. Johnson to set up a meeting, which will take place Tuesday, January 24, 2017. He has inquired who at the Department will be involved in the meeting or if GHS will be involved, but he has not received a response yet. More information will be provided following this meeting.

XV. BOARD RETREAT DISCUSSION

Mr. Johnson stated they are still going to focus on having legislators at the Board retreat. He has had discussions with Dan Lauwers' office about their recommendations on scheduling representatives to come to the retreat. (Dan Lauwers is a representative for much of St. Clair County.) The response was that legislators are generally in district on Mondays and Fridays and in Lansing the rest of the week, so it would be best to have the meeting on a Monday or Friday. Between now and May is a difficult time to schedule a meeting due to State budget development, so they recommend June or July, although some of the legislators take their vacation during this time. There was discussion about having the retreat on June 16th, which is when the June Board meeting is scheduled.

Mr. Jones noted that it is important to include members of the legislators' staff as they often have expertise in certain areas that may pertain to the region and to reach out to Speaker Leonard, who is from Genesee County.

It was moved by Mr. Rieves, supported by Ms. Joyce Johnson, to have the Board Retreat on June 16th. Ms. Curtiss noted that a notice will have to be posted about the change in the June Board Meeting location and a "Save the Date" notice sent out to attendees. Mr. Johnson and Ms. VanWormer will start an outline for this retreat and bring to the next Board meeting for more discussion.

MOTION CARRIED

XVI. DIRECTOR'S REPORT

Mr. Johnson reported that there are 43 new State representatives and Committee assignments should be out by the end of January. The Governor's budget proposal should be out in the next couple of weeks.

Mr. Johnson has asked Alan Bolter about attending the February Board meeting if the Board is interested. Mr. Bolter is from the Board Association and is very well connected. He may be able to provide some perspective on which legislators we should invite to the Board retreat.

Mr. Johnson stated that Michigan was not selected for the CCBHC. There have been discussions at the State level on what can be done to preserve the work that has been done in preparing for this.

Mr. Johnson provided a waiver update. A 90-day extension has been approved for the 1915 B & C waivers. The 1115 waiver is still under development but there is no timetable for implementation at this time.

Mr. Johnson stated there have been discussions regarding the lack of available psychiatric inpatient hospital beds in the State. There is currently a pilot for an active bed registry that has come out of Mid-State. They are working with HMA for a process of inventorying beds around the state to enter into a central registry. Mr. Johnson was not sure at this time if the number in the registry will be based on how many the provider says they have available (based on staffing, etc.) or the total actual number of beds based on their license. The hope is to have this go live April 1st.

At the federal level, there is a confirmation hearing taking place for nominee Tom Price for Director of Health and Human Services. There is also a hearing taking place for a new Director of CMS.

A. MACMHB

1. FridayFacts

The FridayFacts document has been included in the Board packet for review.

B. 2017 MACMHB Winter Conference

The registration form is included in the Board packet if anyone is interested in attending.

XVII. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None

XVIII. CITIZENS WISHING TO ADDRESS THE BOARD

None

XIX. ADJOURNMENT

It was moved by Ms. Keller, seconded by Ms. Mills, to adjourn the meeting. With no further business to discuss, Chairman Curtiss adjourned the meeting at 10:44 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Gary Jones
Region 10 Board Secretary