

Region 10
Genesee • Lapeer • Sanilac • St. Clair Counties

GROUP MEETING: Region 10 PIHP Board
PLACE: Lapeer Community Mental Health
1570 Suncrest Dr., Lapeer, MI 48446
DATE: December 15, 2017
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairperson

PRESENT: Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani, Ted Hammon, DeElla Johnson, Joyce Johnson, Gary Jones, Linda Keller, Robert Kozfkay, Elva Mills, Ed Priemer, Ed Rieves, Wayne Strandberg

ABSENT: Steve Armstrong

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Kelly VanWormer, COO; Kristen Potthoff, Contract Manager; Tom Butler, CFO; Robin Kalbfleisch, Recording Secretary

CMH Staff: Lauren Emmons, Lapeer CMH; Wil Morris, Sanilac CMH; Dan Russell, GHS

GUESTS: None

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. AGENDA CHANGES

It was moved by Ms. Keller, seconded by Mr. Priemer, to approve the Region 10 PIHP Board Meeting agenda for December 15, 2017. **MOTION CARRIED**

IV. PRESENTATION OF PREVIOUS MEETING MINUTES (Action)

It was moved by Ms. Keller, seconded by Mr. Hammon, to approve the Region 10 PIHP Board Meeting minutes of November 17, 2017. **MOTION CARRIED**

V. FINANCE

Mr. Johnson introduced Mr. Butler, Region 10's new CFO who will be working through a transition plan with Mr. Carpenter.

A. FY2017 Budget

1. Monthly Finance Report – October 2017 (*Action*)

Mr. Johnson presented the October report. He noted the HSW Slots Paid graph, which the region will be receiving retro payments for.

DAB and TANF revenues are above 2017, due to the direct care wage increase and Autism, which is now included in the capitation rates. The Autism enrollments will be tracked but there is no longer a separate funding stream and Autism will no longer be cost settled at year end.

Mr. Johnson noted that the Medicaid funding report on page 3 includes Autism.

It was moved by Ms. Mills, seconded by Ms. Keller, to approve the Finance Report for October 2017 as presented. **MOTION CARRIED**

2. Payment Report – October 2017 (*Action*)

Report presented by Mr. Johnson.

It was moved by Mr. Rieves, seconded by Mr. Barnard, to approve the Payment Report for October 2017 as presented. **MOTION CARRIED**

VI. **POLICIES**

A. Credentialing and Privileging Policy # 01.06.05 (*Action*)

Mr. Johnson presented the updated policy. Revisions include removal of NCQA language. In addition, there were changes to the wording related to the composition of the credentialing committee on page 14.

Ms. Keller requested that changes are highlighted within the updated policies and a summary memo be included, so the Board can easily see what has been changed.

It was moved by Mr. Kozfkay, seconded by Mr. Priemer, to approve the Credentialing and Privileging Policy # 01.06.05 as presented. **MOTION CARRIED**

B. Clinical Practice Guidelines Policy # 05.03.11 (*Action*)

Mr. Johnson presented this new policy. The IPLT Committee and Utilization Management Committee have worked to create this policy which defines the region's clinical leadership role in managing the Medicaid benefit.

It was moved by Ms. Cole, seconded by Ms. Keller, to approve the Clinical Practice Guidelines Policy # 05.03.11 as presented. **MOTION CARRIED**

C. Sentinel Events, Critical Incidents and Risk Events Policy # 07.03.03 (*Action*)

Mr. Johnson presented the updated policy that was revised to provide clarification in order to prevent duplicate efforts between the PIHPs and CMHs.

It was moved by Mr. Kozfkay, seconded by Ms. Cole, to approve the Sentinel Events, Critical Incidents and Risk Events Policy # 07.03.03 as presented. **MOTION CARRIED**

VII. CORPORATE COMPLIANCE

A. Regulatory Compliance Committee Meeting Minutes (*Action*)

Ms. Keller reviewed the minutes from the November 17th meeting. The Committee had reviewed and approved the FY17 Corporate Compliance Annual Report.

It was moved by Ms. Keller, seconded by Ms. Cole, to approve the FY17 Corporate Compliance Annual Report, as presented. **MOTION CARRIED**

B. FY17 Corporate Compliance Annual Report (*Action*)

Ms. Potthoff reviewed the details of the FY17 Corporate Compliance Annual Report. She noted the updates made throughout. On page 7 under Contract Monitoring, it was reported that 7 providers did not meet full compliance in the area of corporate compliance. Provider action plans have been issued which require follow up within the timeframes identified. Ms. Potthoff reported there were 150 total complaints in FY17, which is a decrease from FY16. A total of 66 complaints were found to be substantiated, with the majority relating to HIPAA privacy / security violations.

Ms. Potthoff provided a review of corporate compliance to the PIHP Board members in attendance using the handout “Corporate Compliance: Region 10 PIHP Board Training”. This training points out the responsibilities of PIHP Administration and the PIHP Board related to corporate compliance.

VIII. CONTRACT AMENDMENT

A. FY18 PIHP-St. Clair CMH Contract Amendment No. 2

Ms. Potthoff reviewed the revision to the St. Clair CMH contract that was made due to a change in the staffing lease agreement.

It was moved by Ms. Cole, seconded by Mr. Jones, to approve the FY18 PIHP-St. Clair CMH Contract Amendment No. 2 as presented. **MOTION CARRIED**

IX. DIRECTOR’S REPORT

A. FY17 Strategic Plan

Mr. Johnson provided the details of the 2017 Strategic Plan. Items on the list that will be renewed for 2018 include:

- Administrative Gap Analysis: Continue to review capacity to meet managed care responsibilities. CFO and Veteran’s Coordinator have been hired.
- Data Analytics Strategy: Continue to contract with TBD Solutions to work with staff on data projects.
- Budget Development: FY18 budget approved. This is an ongoing process as we begin to work towards FY19.
- Utilization Management: Groundwork and policy direction have been put in place and we will now work on maximizing the use of technology and data to monitor and guide the system.
- Healthcare Integration: We will continue this in the next year.
- Board Relationship: The goal was achieved for 2017 and we will work with the Board to further develop the relationship with Administration.

B. FY18 Strategic Plan

Mr. Johnson reported the 2018 Strategic Plan, which includes the above items in addition to two new items:

- Staff Training: Develop a standard training program for staff.
- Finance: Bring the functions of accounts payable and payroll “in house”.

Other:

Mr. Johnson reported on the following issues as part of the CEO report:

- HCBS: Mr. Johnson stated that there are currently 804 providers statewide who are on the Heightened Scrutiny list. Mr. Graves will provide the lists to the CMHs.
- CHAMPS Enrollment: Mr. Johnson stated that PIHPs are not Managed Care Organizations (MCOs) as formally described in the federal guidelines; they are managed care entities. As such, the CURES Act requirement for provider enrollment by January 1, 2018 does not apply. This means that the requirement for provider enrollment into the CHAMPS system is October 1, 2018.
- Section 298: The pilots are still being discussed and many counties do not want to participate. Mr. Johnson stated that we have asked the Board Association for a list of counties that have passed a resolution to not participate in the pilots. If there are no volunteers, the State can make counties participate. There was further discussion of the possible implications if a county in Region 10 is chosen. Ms. VanWormer noted there will be a RFI in place for the pilots; if there are more than three interested, it will go through the RFP process.
- DABs: Mr. Johnson stated there has been an issue with individuals in the DABs category migrating over to Healthy Michigan or TANF, which has caused a significant loss in revenue. Nine PIHPs contracted with Rehmann to do an analysis of this migration. It was determined that lost revenue is approximately \$100 million over the past two years. Milliman contends there is no problem with the rates and that migration is part of the risk corridor relationship that the PIHPs have with the State. The PIHPs believe it is a *payment* issue, not a *rate* issue and will continue to push back.
- Continuing Resolution: Mr. Johnson noted that a continuing resolution was passed by the House through Dec. 22nd, and they will have to arrive at a budget at that time or do another continuing resolution.

C. CEO Evaluation Results

Chairperson Curtiss referenced the CEO Evaluation Results form included in the packet. The CMH Directors and Region 10 staff were asked to leave the room so the Board could discuss Mr. Johnson’s contract. Due to the good results of the evaluation, the Board would like to extend a contract to Mr. Johnson.

It was moved by Ms. Keller, supported by Mr. Barnard, to renew Mr. Johnson’s contract. There was discussion about length of contract and compensation.

Ms. Keller amended her motion to extend the contract for 3 years with evaluation and review of compensation on an annual basis and it was supported by Mr. Barnard. Chairperson Curtiss stated

that the Executive Board would meet prior to the January Board Meeting to make a recommendation for Mr. Johnson's salary.

Ms. Mills moved to hold a roll call vote on the contract extension, supported by Mr. Hammon.

MOTION CARRIED

It was moved by Mr. Rieves, supported by Ms. Joyce Johnson, to close the discussion. Directors and staff were invited back into the conference room.

Roll call commenced. Ayes: Mr. Barnard, Ms. Cole, Ms. Curtiss, Dr. Dani, Mr. Hammon, Ms. DeElla Johnson, Ms. Joyce Johnson, Mr. Jones, Ms. Keller, Mr. Kozfkay, Ms. Mills, Mr. Priemer, Mr. Rieves, Mr. Strandberg. Nays: none. **MOTION CARRIED** by roll call vote.

D. CMHA

1. Friday Facts

Report provided for review.

X. **ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD**

A. 2018 Board Meeting Calendar

It was moved by Mr. Hammond, supported by Mr. Jones, to approve the 2018 Board Meeting Calendar as presented.

Other:

Mr. Jones inquired if a member of Region 10 would be available to serve as an advisory on the Flint Center for Health Equity Solutions Consortium Board. He will have a representative reach out to Region 10 regarding this.

The Board agreed to send a gift to Mr. Bob Sprague for the holiday season.

XI. **CITIZENS WISHING TO ADDRESS THE BOARD**

None

XII. **ADJOURNMENT**

With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:40 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Gary Jones
Region 10 Board Secretary