

Region 10
Genesee • Lapeer • Sanilac • St. Clair Counties

GROUP MEETING: Region 10 PIHP Board
PLACE: Lapeer CMH
 1570 Suncrest Dr., Lapeer, MI
DATE: April 19, 2019
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairperson

PRESENT: Steve Armstrong, Ronald Barnard, Lori Curtiss, Dr. Niketa Dani (arrive 9:26),
 DeElla Johnson, Joyce Johnson, Gary Jones, Linda Keller, Robert Kozfkay, Elva
 Mills, Ed Priemer Wayne Strandberg

ABSENT: Terry Bankert, Wanda Cole

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Richard Carpenter, CFO-Rehmann; Kelly
 VanWormer, COO; Pattie Hayes, CIO; Kristen Potthoff, Administrative Director;
 Robin Kalbfleisch, Recording Secretary

CMH Staff: Lauren Emmons, Lapeer CMH; Wil Morris, Sanilac CMH

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. AGENDA CHANGES

It was moved by Ms. Keller, seconded by Dr. Dani, to approve the revised meeting agenda as presented. **MOTION CARRIED**

IV. APPROVAL OF PREVIOUS MEETING MINUTES

It was moved by Ms. Mills, seconded by Ms. Keller, to approve the March 15, 2019 meeting minutes as presented. **MOTION CARRIED**

V. FINANCE

A. FY2019 Budget

1. Monthly Finance Report – February 2019 (*Action*)

Presented by Mr. Carpenter. Eligibility trend is higher this month for TANF and Healthy Michigan. The HAB slots paid and revenue are both low; there is a five month look-back and he anticipates this will go back up. There is a surplus for Traditional Medicaid of just under six million; some of this surplus will be used for the deficit in Healthy Michigan, which is currently at \$419,711. Mr. Carpenter stated there have been discussions at the CFO level to do a projection for the remainder of the year to determine what the surplus will be and to identify gaps in which that money may be used. The first revenue payment that includes the direct care wage increase will be in next week so he will have better idea of the revenue and expenditures to use in this projection. Mr. Johnson reported that, according to a recent report from the State, the region is falling further behind in providing services to people with autism. This is due to not having enough qualified providers in our region. When we have more providers, our spending will increase dramatically.

It was moved by Mr. Kozfkay, seconded by Ms. Keller, to receive the February 2019 Monthly Finance Report as presented. **MOTION CARRIED**

2. Monthly Payment Report – February 2019 (*Action*)

Presented by Mr. Carpenter. He noted that the HRA payments are on this report and the payments are now made by location. Previously, the HRA payments were determined by a two-year lookback. That has been changed and the lookback is now calculated by actual utilization in the previous quarter. Mr. Johnson noted that more hospitals are no longer accepting psychiatric inpatients, so by using the two-year lookback, we were paying hospitals that were no longer providing this service. The new method allows for more timely data. There was additional discussion about the availability of hospital beds for individuals requiring inpatient treatment. Mr. Carpenter noted that the payments to the CMHs are lower than normal because the February payment was not received until March 1st so they will show up on the March report.

It was moved by Ms. Joyce Johnson, seconded by Ms. Mills, to receive the February 2019 Monthly Payment Report as presented. **MOTION CARRIED**

B. Audit Plan

Mr. Carpenter presented the audit plan, which is required communication. The audit to the Financial Statements did occur in the month of March and was submitted to the state by the March 31st deadline. After the Compliance Audit is completed (due by June 30th), the auditors will do a presentation to the Board on both the Financial Statements and Compliance Audits. Ms. Keller feels we should not wait until June to see March audit results. Mr. Carpenter stated the auditors would probably be able to do separate reports to the Board if the Board requires. Mr. Armstrong stated that it is the responsibility of the CFO to determine if the Board needs to see the audit report sooner, especially if there is an issue that needs to be brought up. He feels that waiting until July for both reports is sufficient based on Mr. Carpenter's recommendation. The Board agreed to wait until July 2019 to hear both audit reports at once. Mr. Kozfkay inquired what the cost of the audit is. Mr. Carpenter stated it is approximately \$24,000 and is done once per year.

C. Financial Staffing Update

Mr. Johnson provided a brief update of the status of financial staffing. We have received a few resumes and have done some work on an interview protocol. We have also posted at different job boards that we were not aware of previously. No individuals have been selected for interviews and we are continuing to look for good candidates.

VI. CONTRACT AMENDMENTS

A. FY2019 MDHHS-PIHP Contract Amendment No. 3

Ms. Potthoff presented a summary of MDHHS-PIHP contract amendment No. 3 for FY19. There were two changes: an added Direct Care Wage Attestation form under “Reports” and a rate amendment related to the Direct Care Wage increase.

B. FY2019 PIHP-CMH Amendment No. 3

Ms. Potthoff presented a PIHP-CMH Amendment summary document that was a result of the MDHHS-PIHP contract amendment No. 2 that was presented at the March Board meeting. In addition, there were lease staffing adjustments included for both St. Clair CMH and GHS.

It was moved by Ms. Keller, seconded by Mr. Barnard, to approve the FY2019 MDHHS-PIHP Contract Amendment No. 3 and FY19 PIHP-CMH Amendment No. 3 as presented. **MOTION CARRIED**

VII. POLICIES

Ms. Potthoff presented a memo that summarizes the two policies brought to the Board for approval.

A. Corporate Compliance Program #01.02-01

This is an existing policy that required technical corrections, addition of applicable definitions, and additional language to align with MDHHS/PIHP requirements.

B. Network Directory and Network Reporting Obligations Policy # 01.06.09

This is a new policy that has standards and procedures that align with federal guidelines and MDHHS/PIHP contract requirements and Standards and Procedures that align with PIHP process and responsibility to maintain oversight in this area.

It was moved by Mr. Armstrong, seconded by Mr. Strandberg, to approve the Corporate Compliance Program Policy # 01.02-01 and Network Directory and Network Reporting Obligations Policy # 01.06.09 as presented. **MOTION CARRIED**

VIII. QUALITY IMPROVEMENT

A. FY19 1st Quarter Performance Indicator Report

Ms. Hayes presented the 1st Quarter Report. Lapeer CMH did not meet 2c., 3a., 3c. and 4a2.; GHS did not meet 10a. The PIHP did not meet 10a. Ms. Hayes reviewed the Narrative and RCA/CAPs. A statement was added to the Narrative that benchmarks not achieved for the region are investigated by QAPIP committees. She noted that the CMHs report their own data separately and the PIHP reports as a region.

It was moved by Ms. Keller, seconded by Mr. Priemer, to approve the FY19 1st Quarter Performance Indicator Report as presented. **MOTION CARRIED**

B. FY19 Quality Improvement Plan – 2nd Quarter Report

Ms. Hayes presented the updated report with a summary of the changes. She highlighted some of the changes, including HCBS CAP completion for C Surveys; additional questions added to the Satisfaction Survey; Performance Metrics; Utilization Management reviews beginning in April and pilot scheduled from May – July; Corporate Compliance Code of Conduct completed; and Grievance and Appeals CAP has been submitted and awaiting feedback. This report will be posted on the Region 10 website.

It was moved by Ms. Mills, seconded by Ms. DeElla Johnson, to approve the FY19 Quality Improvement Plan – 2nd Quarter Report as presented. **MOTION CARRIED**

IX. DIRECTOR’S REPORT

SUD – Mr. Johnson reported that Ms. Prowse will be leaving Region 10 and is working to transition her responsibilities. He stated that his familiarity with her role from his time as a CA Director could help with the transition.

Mr. Rieves – Mr. Johnson had met with Ed Rieves and he will no longer be on the SUD Advisory Board. He will try to help us identify good candidates to join the SUD Advisory Board in his place. An application is currently being worked on to provide to candidates who are interested in being a part of the Advisory Board. If anyone on this Board has a candidate in mind, let him know.

Heightened Scrutiny – HS provider letters have been sent out in all regions except Region 7. The Department has been contracting with Wayne State University for educational materials and they are working on a Heightened Scrutiny resource packet for providers, guardians, and those with family members who receive services in order to better explain the Heightened Scrutiny process. The (b)3 Corrective Action letters will be sent out by July 15, 2019. Corrective Action Plans must be completed by April 15, 2020.

1115 Waiver – The SUD portion of the 1115 Waiver has been approved. The State will now move forward with the managed care authority portion. They must also add provisions that enable the 298 pilots. The State will need to operate an (i) waiver for the (b)3 services (such as Community Living Supports and Skill Development). They will require an independent evaluation for eligibility for individuals who receive those services. The State will determine eligibility annually by person, not by service. The (b)3 services not included in the (i)waiver are peer delivered services and targeted case management/supports coordination.

298 - The Department remains committed to the Oct. 1st implementation. RFP is not out yet but is supposed to be out in April. There is a proposal from the pilot CMHs to form their own PIHP to manage the unenrolled. The PIHPs in the pilot regions have sent a request to leave management of the unenrolled with the current PIHPs. There has been no response from the Department regarding either request. We are also waiting for the new rate structure for the enrolled and unenrolled populations. There has been guidance received from the Department of their intent to return the CMHSPs back into the regions they came from if the pilots do not work out. There is another meeting scheduled on April 30th for the pilot PIHPs, CMHSPs and the Department.

Retro-active capitation payment – Mr. Johnson stated that the Department is moving forward with the retro-active payment methodology. They are looking into using more actual data to determine capitation payments. The Department believes this will be a cost-neutral process.

XI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

Mr. Jones stated that he is now working as Community Affairs Division of the Governor's office and there will be no change to his representation on this Board. He is the Community Affairs Liaison to the city of Flint and still works in Flint.

XII. CITIZENS WISHING TO ADDRESS THE BOARD

None

XIII. ADJOURNMENT

Motion by Ms. Keller, support by Mr. Kozfkay, to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 10:01 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Wanda Cole
Region 10 Board Secretary/Designee