

Region 10
Genesee • Lapeer • Sanilac • St. Clair Counties

GROUP MEETING: Region 10 PIHP Board
PLACE: Lapeer CMH
1570 Suncrest Dr., Lapeer, MI
DATE: April 21, 2017
TIME: 9:00 a.m.
PRESIDING: Lori Curtiss, Chairperson

PRESENT: Steve Armstrong, Ronald Barnard, Wanda Cole, Lori Curtiss, Dr. Niketa Dani (arrival 9:15 a.m.), DeElla Johnson, Joyce Johnson, Linda Keller, Robert Kozfkay, Elva Mills, Ed Priemer, Ed Rieves, Wayne Strandberg

ABSENT: Ted Hammon, Gary Jones

ALSO PRESENT: *Region 10 PIHP Staff:* Jim Johnson, CEO; Kelly VanWormer, CIO; Dr. Tom Seilheimer, CCO; Kim Prowse, SUD Treatment and Prevention Director; Richard Carpenter, CFO; Kristen Potthoff, Corporate Compliance Officer; Robin Kalbfleisch, Recording Secretary

CMH Staff: Bob Sprague, Lapeer CMH; Wil Morris, Sanilac CMH; Dan Russell, GHS

Other: Paul Rebandt, Rehmann

I. CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chairperson Curtiss.

II. CITIZENS WISHING TO ADDRESS THE BOARD

None

III. AGENDA CHANGES

It was moved by Ms. Keller, seconded by Mr. Priemer, to approve the revised agenda for the April 21, 2017, Region 10 Board Meeting. **MOTION CARRIED**

IV. PRESENTATION OF PREVIOUS MEETING MINUTES (*Action*)

It was moved by Mr. Rieves, seconded by Ms. Mills, to approve the Region 10 PIHP Board Meeting minutes of March 17, 2017. **MOTION CARRIED**

V. FINANCE

A. FY2017 Budget

1. Monthly Finance Report – February 2017 (*Action*)

Mr. Carpenter noted the new tables beginning on page three are used by management across the region to evaluate how we are doing at the CMH level compared to budget. Columns are included for Mental Health, SUD, the CMHs, and total PIHP. There are different tables for each funding source: Traditional Medicaid, Autism, and Healthy Michigan. Items highlighted in yellow under revenue are amounts that we get from the CMHs (ex. billing for Medicare). Items highlighted in yellow under expenses are amounts for services that each CMH has advised us they have performed.

Under Traditional Medicaid, there is a \$16.8 million surplus, which includes Medicaid Savings of \$12.3 million carried over from FY2016. There was a rate adjustment on April 1st, which was received three weeks ago, so Mr. Carpenter is evaluating the impact of this on the budget. The rate decreased, and with the DAB eligibles being lower, there is a larger impact than originally anticipated.

In the Autism Funding Source Report, there is a deficit of \$1.4 million. There is a units-based cost settlement process for Autism at the end of the year up to a certain amount. We are allowed to use the surplus from Medicaid to cover the amount that is not cost settled. Mr. Carpenter anticipates approximately \$1 million that may need to come from the Medicaid Savings for this year. He commented that most PIHPs across the state have to use Traditional Medicaid to supplement Autism. For FY16, we have reported to the State the amount we believe is owed to us as well as the amount that will have to be used from Medicaid Savings to cover the rest. He believes we will receive the cost settlement payment this September.

Mr. Kozfkay inquired if having to use our Medicaid savings each year to cover the amount that is not cost settled will eventually cause the region to run out of savings. Mr. Carpenter responded that we also have an Internal Service Fund with about \$12 million that can be used. He is anticipating the State will look at the cost of the Autism program and build in a cost-based rate structure in the future.

The Healthy Michigan Funding Source Report shows a deficit of \$1.7 million through the end of February. This is mainly due to the State cutting our funding for Healthy Michigan by about 20%. We have discussed options with the State and are waiting to hear clarification. The State was waiting for clarification from the Federal government. Now that the State and Federal government lines of communication are back open, we are hoping to get a response soon.

It was moved by Ms. Joyce Johnson, seconded by Ms. Keller, to approve the Monthly Finance Report for February 2017. **MOTION CARRIED**

2. Payment Report – February 2017 (*Action*)

Mr. Carpenter presented the February payment report.

It was moved by Ms. Keller, seconded by Ms. Mills, to approve the February 2017 Payment Report. **MOTION CARRIED**

VI. **CONTRACT AMENDMENTS**

A. MDHHS – PIHP Contract Amendment No. 1 (*Action*)

Ms. VanWormer presented the amendment from the Department and reviewed the specific changes as listed on page two. She noted the changes to the Supports Intensity Scale (SIS) assessment requirements, which includes clarification of who assessments are done on, modifications to required training of the assessors, requirements for regional meetings and trainings for SIS assessors, and conflict free requirements. In addition, an electronic copy of the assessment is to be kept with the medical record. Mr. Strandberg inquired what is done with the information from the SIS assessments. Mr. Johnson replied that the information is used in the person-centered planning process. Region 10 is also developing data analytics in order to use the data.

It was moved by Ms. Keller, seconded by Mr. Priemer, to approve the MDHHS-PIHP Contract Amendment No. 1 as presented. **MOTION CARRIED**

B. PIHP – CMH Contract Amendments (*Action*)

Ms. VanWormer reviewed the changes listed on the PIHP - CMH contract amendment summary. This amendment is to clean-up information in the existing contract. The second PIHP - CMH contract includes the changes that were in the MDHHS-PIHP contract amendment discussed in VI.A.

It was moved by Mr. Rieves, seconded by Ms. Keller, to approve both PIHP - CMH Contract Amendments as presented. **MOTION CARRIED**

VII. **REGULATORY COMPLIANCE COMMITTEE UPDATE**

Ms. Keller reviewed the minutes from the March 17, 2017, Regulatory Compliance Committee Meeting. She noted that meetings will be semi-annual, or as needed.

VIII. **POLICIES**

A. Regulatory Compliance Committee Policy #01-01-04 (New) (*Action*)

Ms. Potthoff stated that this is a new policy that was created due to the establishment of the Regulatory Compliance Committee as required by the Code of Federal Regulations.

B. Corporate Compliance Program Policy #01-02-01 (Revised) (*Action*)

Ms. Potthoff reviewed the revised policy. Most changes in this policy were to reorganize existing information and add language due to the establishment of the Committee.

Ms. DeElla Johnson asked for an explanation of why the PIHP does not share reports of their evaluations or investigations with providers. Mr. Johnson replied that this is at the recommendation of the Office of Inspector General. The PIHP is not required to do this, as it could impede the investigation.

C. Corporate Compliance Complaint, Investigation, & Reporting Process #01-02-05 (Revised) (*Action*)

Ms. Potthoff reviewed the revised policy. One of the changes was to add information under item H. regarding the sharing of reports as discussed under agenda item VIII.B. The Office of Inspector General is recommending stronger language for the MDHHS-PIHP contract for next year.

It was moved by Ms. Keller, supported by Mr. Barnard, to approve the Regulatory Compliance Committee Policy #01-01-04, the Corporate Compliance Program Policy #01-02-01, and the Corporate Compliance Complaint, Investigation, & Reporting Process Policy #01-02-05 as presented. **MOTION CARRIED**

IX. **CORPORATE COMPLIANCE**

A. FY17 Corporate Compliance Plan (Revised) (*Action*)

Ms. Potthoff reviewed the revised Corporate Compliance Program Plan that includes changes due to the establishment of the Regulatory Compliance Committee.

It was moved by Ms. Keller, supported by Ms. Mills, to approve the revised Corporate Compliance Program Plan as presented. **MOTION CARRIED**

X. **QUALITY IMPROVEMENT**

A. FY17 1st Quarter Performance Indicator Report (*Action*)

Ms. VanWormer stated that the performance indicators that were not met are in bold within the report. Region 10 has done very well overall; however, there are some standards that the CMHs did not meet. St. Clair CMH has not met one of the standards for the majority of the quarters, so we are following up with them. The CMHs must submit an Analysis and a Plan of Correction for any standards not met.

It was moved by Mr. Rieves, supported by Ms. Mills, to approve the FY17 1st Quarter Performance Indicator Report as presented. **MOTION CARRIED**

B. FY17 2nd Quarter QAPIP Periodic Review Report (*Action*)

Ms. VanWormer reviewed the report and highlighted goals from each Committee. The recommendations are on the last page of the report and they include the continued emphasis on indicators Q.2.3 and Q.2.4 through the activity of the Quality Management Committee. There will be a HSW audit in May and they will be looking at these standards.

It was moved by Ms. Keller, supported by Ms. Cole, to approve the FY17 2nd Quarter QAPIP Periodic Review Report as presented. **MOTION CARRIED**

XI. **MICHIGAN CONSORTIUM FOR HEALTHCARE EXCELLENCE ARTICLES OF INCORPORATION** (*Action*)

Mr. Johnson stated that the ten PIHPs took over the former group known as MASACA as a 501(c) (3). He is the appointed representative for Region 10. The Articles of Incorporation clarifies the name change and broadens the scope to issues related to behavioral health and not just substance abuse. Members are required to approve the Articles at their Board meetings.

It was moved by Mr. Rieves, supported by Ms. Keller, to approve the MCHE Articles of Incorporation. There was an inquiry into the amount of the annual dues that each PIHP must pay, and Mr. Johnson stated he would follow up with that information. **MOTION CARRIED**

XII. BUILDING FURNITURE PROPOSAL (Action)

Ms. VanWormer presented the proposal for furniture for Region 10's building renovation. Region 10 is a member of the National Joint Powers Alliance which allows us to purchase from national companies that have already bid low cost pricing for governmental entities. The approximate total for the first floor is \$85,219.42 and for the second floor is \$230,781.03.

Staff will be required to pack their own files, but would not move items to the new space. Ms. Keller stated that we should consider having outside assistance for moving boxes rather than having staff move them. Ms. VanWormer stated that St. Clair CMH Facilities staff has carts that can be used for moving items and IT staff will be setting up the computers and phones.

It was moved by Ms. Keller, seconded by Ms. Cole, to approve the Furniture Proposal as presented. Ms. VanWormer wanted to note that there are placeholders in this proposal for accessories or lower cost items that a final decision has not been made on, but the total should be very close to what is listed. **MOTION CARRIED**

XIII. CEO GOAL UPDATE (Action)

Mr. Johnson presented the 2017 Region 10 Strategic Plan chart. The CEO goals are listed with a timeline of activities through September 2017 and each was reviewed by Mr. Johnson:

- Administrative Gap Analysis – Currently identifying capacity and allocation of tasks.
- Facility Renovation – Bids are due this month.
- Data Application Project – Region 10 Staff is working with TBD Solutions to use the data that is collected.
- Budget Development – Rate information has been received and Mr. Carpenter will meet with CFOs in the next couple of months.
- Utilization Management – UM Workgroup has been meeting regularly with TBD Solutions; the workgroup has achieved the first of its four objectives (environmental scan of current process) and has begun work on objective two (mapping of current and future UM process). There was further discussion about Utilization Management within the region.
- Healthcare Integration – Currently working with Health Plans on individual care coordination plans; incentive payment has been earned and received.
- Board Relationship – Legislators have been invited to the June Board Retreat; Board Works DVDs have been purchased; a Board orientation manual will be created in the next few months.
- NCQA Accreditation has been added to the list – On-site readiness assessment was done and consultants believe we will be ready for accreditation either this year or next year after several issues are addressed; the three PIHPs who have partnered with TMG will be meeting soon to go over the recommendations that each received from the assessments. Mr. Johnson recommends that Region 10 move forward with NCQA accreditation this year and add this as a goal in the Strategic Plan.

It was moved by Ms. Keller, seconded by Ms. Cole, to approve the 2017 Region 10 Strategic Plan as presented. **MOTION CARRIED**

Mr. Armstrong left the meeting at 10:48 a.m.

XIV. SUBSTANCE USE DISORDERS

A. SUD Oversight Board Meeting Minutes (4.11.17)

Ms. Prowse reviewed the SUD Oversight Board Meeting Minutes and stated there was a special presentation by Mr. Briggs on Trauma Informed Care, which included his own personal experiences.

B. RFI # 1 – Prescription Drug & Opioid Overdose Prevention Program

Region 10 submitted a request for the maximum amount of funds from the State, which is \$250,000. This is a broad program that covers access to naloxone, an awareness campaign, access to prevention and treatment, and training. Have not received approval yet.

C. RFI # 2 – Opioid Overdose Recovery Program

This program will target Lapeer County and will focus on peer support in overdose situations or when an individual receives Narcan. Have not received approval yet.

D. RFI # 3 – Innovative Strategies for Enhancing Treatment Services for Pregnant Women

Region 10 will not seek funding through this RFI as our Women’s Specialty Services funds meet our current goals, but we have provided an update to the Department on existing programs.

E. RFI # 4 – Drug Court Peer Recovery Support Program

There will be four different drug courts under this program in Genesee County. Have not received approval yet.

XV. DIRECTORS REPORT

A. Genesee County Funds Strategy

Mr. Russell referenced the letter he received from Mr. Renwick at MDHHS regarding the Department’s opinion on the GHS funds issue. GHS attorneys met with the GHS Board last month who recommended that GHS try to negotiate before proceeding with other actions. Mr. Russell will be meeting with the Genesee County Board of Commissioners Chairman, Mark Young, and will have a better idea if negotiations will work or if other action will be needed. He will keep the Region 10 Board updated.

Mr. Russell left the meeting at 10:26 a.m.

Mr. Carpenter and Mr. Rebandt left the meeting at 11:02 a.m.

B. Regional Board Retreat

Mr. Johnson has made outreach to the state legislators in our region to invite them to the June 16th Board Retreat. He has received a tentative “yes” from Senator Horn, and a few “no” responses. He stated it would be beneficial if local Board members and CMH directors could do some outreach to the legislators as well. If there are no responses from the legislators, we will create a new agenda for the retreat. The plan is to have the meeting from 9:00 a.m. to noon and lunch until 1:00. The June Region 10 Board meeting will begin at 1:00 p.m.

C. MACMHB

1. FridayFacts

The FridayFacts document has been included in the packet for review.

2. Board Works

This was covered earlier in the meeting.

3. Spring Conference May 16 & 17, 2017

A flyer is included in the packet.

Other:

Mr. Johnson referenced the letter regarding Section 298 that was sent by advocacy groups to the Governor, Lt. Governor and State Legislature. In addition, the Senate and the House have both released their budget recommendations for FY2018. The Senate recommendations call for the State to hand over the management of the public behavioral health system to the Health Plans by 2020. The House recommendations call for a pilot in Kent County for the Health Plans to take over management of the behavioral health system. They are also proposing one state-wide PIHP to take the place of the ten PIHPs. Mr. Johnson encourages Board members to read the Section 298 letter previously mentioned and then talk to our legislators.

Mr. Johnson referenced a letter from the Department regarding HSW repeat citations. If our plan of correction does not sufficiently address the areas of concern or if the issues are found to be in noncompliance during the next site review, MDHHS may impose a direct dollar penalty.

XVI. ANY OTHER BUSINESS TO PROPERLY COME BEFORE THE BOARD

None

XVII. CITIZENS WISHING TO ADDRESS THE BOARD

None

XVIII. ADJOURNMENT

It was moved by Mr. Rieves, supported by Ms. Cole, to adjourn the meeting. With no further business to discuss, Chairperson Curtiss adjourned the meeting at 11:35 a.m.

Respectfully submitted,

Reviewed and approved,

Robin Kalbfleisch
Recording Secretary

Gary Jones
Region 10 Board Secretary