

SUBJECT Naloxone		CHAPTER 05	SECTION 03	SUBJECT 09
CHAPTER Clinical Practice Guidelines		SECTION Care Delivery		
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I. APPLICATION

- PIHP Board
 CMH Providers
 SUD Providers
 PIHP Staff
 CMH Subcontractors

II. POLICY STATEMENT

It shall be the policy of Region 10 PIHP to provide Naloxone Training and Kits to the community for the purpose of reducing opioid overdose rates in the region.

III. DEFINITIONS:

Opiates: An opiate is a medication or drug that is derived from the opium poppy or that mimics the effect of an opiate (a synthetic opiate). Opiate drugs are narcotic sedatives that depress activity of the central nervous system, reduce pain, and induce sleep. Law enforcement officers often encounter opiates in the form of morphine, methadone, codeine, heroin, fentanyl, oxycodone and hydrocodone.

Naloxone: also known as Narcan among others names, is a medication used to reverse the effects of opioids especially in overdose scenarios. Naloxone may be combined within the same pill as an opioid to decrease the risk of misuse. When given intravenously it works within two minutes and when injected into a muscle it works within five minutes. The medication may also be used in the nose. The effects of naloxone last about half an hour to an hour. Multiple doses may be required as the duration of action of most opioids is greater than that of naloxone.

Medical Director: A physician licensed by the State of Michigan and who holds a valid DEA license and who has the responsibility to provide medical oversight to the program, including clinical oversight to the naloxone program, review and approval of the curriculum and distribution of naloxone and overdose prevention educators.

Naloxone Educators: A person trained according to Region 10 minimum standards and is under the supervision of a Medical Director, to conduct opioid overdose responder trainings.

Opioid Overdose Responders: This title is given to non-medical emergency personnel who are trained carry and administer Naloxone.

SUBJECT Naloxone	CHAPTER 05	SECTION 03	SUBJECT 09
CHAPTER Clinical Practice Guidelines	SECTION Care Delivery		

IV. STANDARDS

It shall be the policy of Region 10 PIHP to provide overdose training and kits to the community through our contracted provider network.

Region 10 shall be responsible for overseeing elements of the program and ensuring compliance with program requirements including, but not limited to:

- *Ensure that Naloxone Educators are trained using the approved curriculum and routinely evaluated for effectiveness and adherence to program guidelines;*
- *Review all documentation completed by the educators monthly, including the Naloxone Monthly Report, Cumulative Data Report and the Financial Status Report.*
- *Securely maintain all required records and submit required reports to the MDHHS.*
- *Establish policies concerning safe storage of naloxone and appropriate documentation and reporting.*
- *Establish and maintain relationships with area service providers and stakeholders who may be appropriate to receive an Overdose Prevention Training, who may have access to segments of the target population, and/or, who may collaborate with the project in other ways.*
- *Provide leadership and oversight of the quarterly Region 10 PIHP Provider Naloxone Workgroup.*

Individuals requesting Naloxone training and kits shall be directed to their local Region 10 Provider to obtain office hours and locations for the identified service.

Naloxone Providers

Providers shall maintain policy and procedure for community training on overdose prevention response and distribution of Naloxone.

Providers shall maintain a Prevention and/or Treatment Licensure through the State of Michigan in order to be designated as a Region 10 PIHP Naloxone distributor.

Region 10 PIHP providers shall complete monthly reports including the Naloxone Monthly Report, Cumulative Data Report, and the Financial Status Report.

Region 10 PIHP shall designate Naloxone Providers to train and distribute Naloxone kits through-out the identified geographical boundaries.

Providers shall be under Supervision of a Medical Director to provide oversight, review and approve curriculum and distribution of naloxone.

SUBJECT Naloxone	CHAPTER 05	SECTION 03	SUBJECT 09
CHAPTER Clinical Practice Guidelines	SECTION Care Delivery		

Providers shall obtain proper training and maintain trainers to provide the education and kits to the Region 10 community. The training shall be no less than 3 hours long. At a minimum the training curriculum shall address:

- *Risk factors for opioid overdose*
- *Prevention strategies*
- *Recognizing overdose*
- *Signs of an overdose*
- *Calling 911*
- *Rescue breathing*
- *Administering naloxone*
- *Completion of proper documentation*
- *Proper storage of naloxone*
- *Post-overdose care*
- *Refill procedure*

Training and kits shall be distributed in accordance with 2014 PA, 311, section 17744b in particular codified at MCL 333.17744b.

Training of the Opioid Overdose Responders (minimal requirements):

- Naloxone Educators shall be responsible for training responders using approved Region 10 curriculums.
- Trainings may be conducted in a variety of settings, including Region 10 SUD treatment programs, hospitals, Doctors offices etc. The trainings may be in a small group or conducted one on one. The duration of the training shall depend on the number of responders in the class and their familiarity with drug administration and overdose.
- Responders shall be given a Naloxone Kit upon successful completion of the curriculum and practical demonstration of an understanding of the subject matter.
- Responders shall be required to complete a refresher course each time a kit is requested
- A Naloxone Registration form will be completed with each OD responder as part of the training session. The Educators will conduct a brief overdose risk assessment as part of the Registration process and will ensure that all paperwork is completed accurately.

SUBJECT Naloxone	CHAPTER 05	SECTION 03	SUBJECT 09
CHAPTER Clinical Practice Guidelines	SECTION Care Delivery		

- A Naloxone Use form will be completed each time a trainee returns seeking an additional Naloxone Kit.

Distribution of Naloxone Kits minimal contents:

1. The contents of the naloxone kits shall be distributed by the Medical Director to the program in accordance with the Medical Director's standing order. The program is responsible for putting the contents of each kit together. Each program shall identify the type of Naloxone being administered (nasal or intramuscular). Each dose shall include step by step instructions for administration.
2. Each box or vial of naloxone shall be affixed with a label indicating that it was distributed by a Region 10 approved program with the clinical oversight of the Medical Director.
3. Naloxone refills shall be made available to anyone who has previously completed the training and is a registered Overdose Responder. The Overdose Prevention Educator shall complete the required reporting form and record the reason for the refill, i.e. loss, theft, expiration, or use for an overdose reversal.

Data Collection and Record Keeping:

1. Region 10 monthly report form shall be completed routinely and forwarded to the PIHP monthly.
2. A *Registration form* shall be completed with each trained OD Responder. Copies of the forms shall be securely stored at the program site.
3. A Naloxone Use Form shall be completed for each report of the use of the naloxone or request for a refill. Copies of the completed forms shall be securely stored at the program site.
4. A Financial Status Report shall be completed monthly and forwarded to the PIHP.
5. A Cumulative Data Report shall be completed monthly and forwarded to the PIHP.

Safe Storage of Naloxone Supplies and Program Records:

1. Each program shall ensure that all naloxone kits are securely stored in a locked cabinet at the program site and consistent with the manufacture's guidelines.
2. The naloxone inventory shall be regularly assessed to ensure that overdose responders are provided with naloxone with an expiration date at least nine (9) months from the date it is given.
3. Copies of all completed registration and refill forms shall be securely stored at the program site. Providers shall provide Naloxone services to the community based on the agreed upon terms with the PIHP.

V. **EXHIBITS:** The following forms can be found on the Region 10 website (www.region10pihp.org):

- Naloxone Monthly Report
- Naloxone Cumulative Data Report
- Naloxone Registration Form
- Naloxone Use Form

SUBJECT Naloxone	CHAPTER 05	SECTION 03	SUBJECT 09
CHAPTER Clinical Practice Guidelines	SECTION Care Delivery		

VI. REFERENCES

Michigan Public Health Code (Act 368 of 1978)

Administrative Rules of Substance Abuse Services programs in Michigan

Michigan Department of Health and Human Services, Substance Abuse and Addiction Services Treatment Policy

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